



REPUBLIKA NG PILIPINAS
Pambansang Korporasyon Sa Elektrisidad
(NATIONAL POWER CORPORATION)

PURCHASE ORDER

P.O. No. **058790**

Page 1 of 1

This PO number must appear on all papers, invoices, packing list and correspondence.

TO: **APEX OFFICE SUPPLIES & EQUIPMENT TRADING,**
202 Tara Residences, Brgy. Cullat,
Quezon City

DATE: **September 7, 2023**

PD NO.:
SHB230628-RGRC179

DELIVERY PERIOD: WITHIN **30 cal.** DAYS
FROM DATE OF RECEIPT OF THIS ORDER

TERMS: WITHIN **30** DAYS UPON DELIVERY AND ACCEPTANCE
OF THE GOODS AND DOCUMENTS TO SUPPORT PAYMENT
(ANNEX "A").

DELIVERY POINT: **NPC-Head Office Warehouse, Diliman, Quezon City c/o Property Custodian,**

REQUISITIONER: **EICD c/o R. R. P. Red**

PO ITEM NO.	PR NO./ ITEM NO.	DESCRIPTION	QTY/UNIT OF MEAS	UNIT PRICE	AMOUNT
1	1	DISC DV, RE-WRITABLE, 4X SPEED, 4.7GB CAPACITY, BRAND: HP, (SEE ATTACHED QUOTATION FOR DETAILS)	23.00 PC	40.00	920.00
2	2	DISC DV, RE-WRITABLE, 4X SPEED, 4.7GB CAPACITY, BRAND: HP, (SEE ATTACHED QUOTATION FOR DETAILS)	8.00 PC	40.00	320.00
3	3	ORGANIZER, FILE TRAY, (SEE ATTACHED QUOTATION FOR DETAILS)	12.00 PC	820.00	9,840.00
4	4	PAPER, MULTICOPY, GSM 80, SIZE A3, BRAND: OFFICEPRO, (SEE ATTACHED QUOTATION FOR DETAILS)	40.00 REAM	500.00	20,000.00
5	5	PAPER, MULTICOPY, GSM 80, SIZE A3, (SEE ATTACHED QUOTATION FOR DETAILS)	40.00 REAM	500.00	20,000.00
6	6	PAD, POST-IT 3X4, 4X8, ASSORTED COLORS, BRAND: JOY, (SEE ATTACHED QUOTATION FOR DETAILS)	30.00 PAD	100.00	3,000.00
				Subtotal..... ₱	54,080.00
				TOTAL AMOUNT (VAT INCLUDED)	54,080.00,

PESOS : FIFTY FOUR THOUSAND EIGHTY ONLY -

The following documents shall constitute as integral part of this transaction, to wit:

- Bid proposal/Quotation dated June 24, 2023,
- PR No. HO-EE23-003 dated March 29, 2023,
- Terms of Reference

Note: with three (3) months warranty

"Shopping Under Section 52.1(B)"

THIS ORDER IS SUBJECT TO THE TERMS & CONDITIONS PRINTED AT THE BACK HEREOF: →

CC GL OE WO JO
4113000
AG 096 P 920
AG 070 P 20
AG 096 P 320
AG 070 P 320

Pambansang Korporasyon Sa Elektrisidad

BY: **ROGEL T. TEVES**
Vice President, Power Engineering Services

Please signify your acceptance and agreement with this P.O. by signing below:

CONFORME: **BERNARDO ZIPAGAN**

POSITION: **Manager**

DATE: **Sept 22, 2023**

AUTHORIZED SIGNATURE